

**TOPEKA RAILROAD FESTIVAL
AUGUST 20, 2011**

**RAILROAD HERITAGE, INC.
THE GREAT OVERLAND STATION
701 N. KANSAS AVENUE, TOPEKA, KANSAS 66608
785-232-5533, WWW.GREATOVERLANDSTATION.COM
E-MAIL: TOPEKARAILROADFESTIVAL@GREATOVERLANDSTATION.COM**

VENDOR/EXHIBITOR APPLICATION

Business Name: _____

Contact Person: _____

Address _____ City _____ Zip _____
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Daytime Telephone _____ Evening Telephone _____ Email Address _____

VENDOR TYPE	FEE	# OF SPACES	Please write a brief description of what you will display at your booth and include a sample photo of items with your application.
Vendors 10x10	\$60		
Non-Profit 10X10	\$35		
Civic 10X10	FREE		
Exhibitors *include diagram of layout	FREE		
Electricity	\$30		Electricity is available on a limited basis only
Late Fee	\$30		Late fee applies to ALL Vendor/Exhibitor Booth Spaces and is applicable after May 1st.

Please circle the answer to the following questions, the answers to these questions will help us to determine the best location of your booth.

Will you require water? YES NO Will you require electricity? YES NO
Will you use a generator? YES NO Can you set up on grassy areas? YES NO

The following items must be included with your application:

- _____ Signed copy of the Vendor Rules
- _____ Completed Vendor Application Form
- _____ Copy of Sales Tax ID (if you are selling)
- _____ Copy of Certificate of Insurance, in the amount of \$1,000,000, naming Railroad Heritage, Inc. as an additional insured (if applicable)
- _____ Photo of display

How much time will you need to set up your booth space? _____

I/We hereby authorize Railroad Heritage, Inc. to reserve space for my/our vendor booth at the 4th Annual Topeka Railroad Festival, Saturday, August 20, 2011 at the Great Overland Station, 701 N. Kansas Avenue, Topeka, Kansas 66608. I also understand that receipt of my application does not guarantee approval of my booth.

Print Name _____ Signature _____ Date _____